

OFFICE SYSTEMS DIVISION

Number of Staff: 36

Locations: Phoenix City Hall, 10th and 15th floors
Calvin C. Goode Building, 4th floor

City Clerk Department Support (602) 261-8867

- Provides LAN and technology support for the City Clerk Department
- Provides computer and technical support for City of Phoenix Elections Ballot Tabulation Systems and Early Voting Election System
- Manages the Enterprise and Department Computer Room Facilities
- Provides systems development services

Facts

- Supports 150 desktop computer users
- Maintains 6 major client server applications



Special Projects (602) 262-1874

- Collaborates with Information Technology Department on staffing the Applications Certification Team; the Team verifies that new software and new software releases of existing applications work with the products installed at the City
- Provides high level computer, technical, and project management skills for City Clerk Office Systems customers' projects

Facts

- Certifies over 20 standard software products used citywide annually
- Provides project management services for Microsoft products, certifications and applications
- Provides project management support to Mayor and Council, City Manager, City Clerk, and Elections for desktop and database applications



